**Registry Week Working Group - Agenda**

**Wednesday, 2nd March, 2016**

|  |  |
| --- | --- |
| **Partnership Agreement (MOU)** | |
| * Additional tasks * Agreement sign off process | All  All |
| **Registry Week** | |
| * Breakfast pack | Jack |
| **Follow Up after RW** | |
| * Housing hub | John |
| **Pre-registry Week Canvasing** | |
| * Canvassing feedback | All |
| **Non-rough sleepers** | |
| * XYZ Youth Alliance * XYZ soup kitchen | Jim  Jane |
| **Housing Stock** | |
| * Update on Housing stock | All |
| **Map** | |
| * Updates on maps | Jane |
| **Training/Volunteers** | |
| * Identify numbers of volunteers needed for surveys and data entry * Advertisement * Recruitment * Insurance update * Volunteer process | All  Tim  All  Tom  Sam |
| **Resources** | |
| * Sourcing equipment for RW * Lanyards * Transport | Jill  All  All |
| **Media and Promotions** | |
| * No updates |  |
| **Other items** | |
| * Community Briefing * Documents | Lyn  Kim |
| **Next meeting time:** <date>, <time> <building name, room number, address> | |