**Training Docs Checklist**

**Volunteer Paperwork**

* Complete Volunteer Registration form
* Read and sign Confidentiality Agreement
* Optional Photo Permission form
* Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Registry Team Paperwork**

* Team phone numbers, shift times and essential HQ and other contact details
* VI-SPDATs
* Refusal form
* Photograph process

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**Handouts for volunteer training**

* Participant handbook
* Photograph process (as above)
* Steps in the surveying process – volunteers
* Surveying Do’s and Don’ts
* Team member roles and responsibilities

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**Supporting docs for training event**

* Record of attendance at training session